

PUNJAB STATE AERONAUTICAL ENGINEERING COLLEGE

(A constituent College of Maharaja Ranjit Singh Punjab Technical University, Bathinda)

Patiala Civil Aerodrome, Sangrur Road, Patiala – 147001.

Phone: + 91-175-2970746, E-mail: dir.pseac@mrsptu.ac.in

Ref.: PSAEC/HOSTEL/2025/003

Date: 13/01/2025

To,

Subject: Quotation for items required for installing electric cable from workshop to boys hostel at PSAEC Patiala

Dear Sir,

- 1) You are requested to quote the rates for the items shown in the Appendix 'A' separately attached to this letter as per required specifications.
- 2) Following shall be taken note of while quoting the rates:-
 - a) The rates will be F.O.R. Store, PSAEC, Patiala.
 - b) Delivery period should be mentioned clearly.
 - c) Payment will be made after successful inspection and final acceptance of the items.
 - d) Quotation received later than due date are liable to be ignored/rejected and MRSPTU shall not be held responsible for any postal delay in sending or late receipt of quotation. Quotation should be free from corrections & erasures.
 - e) Quotation must be submitted either on **LETTER HEAD OR WITH STAMP of the firm** in the name of **Director, PSAEC, Patiala** with all particulars duly signed with stamp in sealed envelope, any other format will not be acceptable.
 - f) The envelope must bear the word:-

“QUOTATION FOR” Items Required for Installing Electric Cable at PSAEC Patiala

Enquiry No.: _____ **As above** **Dated:** _____

Due on:

Address: As mentioned as point no. 04

IMPORTANT:- In the absence of information as required under 2(f) above, if an envelope is received & opened inadvertently, the university will not be responsible and the quotation may not be considered even if quoting lowest rates.

- g) Please mention any other charges/conditions (if any).
 - h) Loose, tempered or incomplete quotation will not be considered.
 - i) Any other information as per the requirements of indenter / department.
 - j) The quality of the item to be quoted should be best available in the market.
- 3) General Terms & Conditions are attached alongwith.
 - 4) The quotations should reach the **office of the Director, Punjab State Aeronautical Engineering College, Patiala Civil Aerodrome, Sangrur Road, Patiala – 147001** by **27.01.2025 up to 03:00 PM** and same shall be opened at **04:00 PM** on same date. Your representative may be present during the opening of the quotations.

Hansh
Indenter
13/1/2025

[Signature]
Academic/Admin Incharge
13/01/2025

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TERMS & CONDITIONS

1. RIGHTS OF COMPETENT AUTHORITY

Registrar, MRSPTU, Bathinda reserves the rights of acceptance or rejection of any or all quotations. The discretion for increasing or decreasing of the quantities also rests with him. MRSPTU also not bind itself to accept the lowest price. In case of any dispute, the decision of Vice Chancellor, MRSPTU Bathinda will be final & binding.

2. VALIDITY OF QUOTATIONS

Quotations will be considered valid for 03 months from the date of quotation.

3. CORRESPONDANCE

No correspondence regarding acceptance/rejection of a quotation will be entertained.

4. SAMPLE/BRAND/MAKE/WEIGHT

Sample where asked for, will invariably be made available and sent along with the quotations. However, Brand/Make/Weight etc. must be mentioned clearly in the quotations. Technical Literature/pamphlet if any should also be enclosed.

5. REJECTION

Quotation not conforming to the set procedure as above will be rejected.

6. DISCOUNT/REBATES

A Special discount/rebate wherever admissible keeping in view that the supplies are being made for education purpose in respect of public Institution of national importance may please be indicated.

7. DELIVERY PERIOD

Minimum Period for delivery/job completion should be mentioned clearly. The delayed consignment will be subject 2% penalty per consignment per month or a part of the month recoverable on total value of the order.

8. EXTENSION IN DELAY SUPPLY

The Registrar will allow extension up to two weeks and where the delay is more than two weeks, the same will be decided by Vice Chancellor up to 8 weeks on the request of the supplier in writing in exceptional circumstances.

9. GUARANTEE/WARRANTY

Guarantee/Warranty should be mentioned clearly.

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Appendix-A

FORMAT FOR CALLING QUOTATION

To

The Director,
PSAEC, Patiala.

S. No.	Specification of Item	Unit.	Qty.	Basic Price/ unit (Rs.)	Discount (If any)	GST (in %age & in Rs.)	Price/Unit including GST (Rs.)	Total Amount including GST (Rs.)
1	95 sq mm, 4 core Armoured cable	m	145					
2	Thimble	no.	10					
3	Clamps	no.	100					
4	GI wire	kg	7					
5	Tape roll	no.	10					
6	Nut	no.	20					
Gross Total Amount including GST (in Rs.)								

General Conditions:

- F.O.R. Store, PSAEC, Patiala
- Delivery Period:
- Guarantee/Warranty:
- Payment Mode:
- Any other:

Name of Bidder _____

Signature with stamp _____

Date _____